Coburg Police Department
Professional Standards Complaint Form

The mission of Coburg Police Department is to promote excellence in public safety by delivering quality training and developing and upholding professional standards for police, probation and telecommunications personnel, in addition to l in Oregon.

Who is your complaint against?

- ☐ Police Officer
- ☐ Emergency Dispatcher
- ☐ Police Department

- ☐ In person complaint
- ☐ Written complaint
- ☐ Anonymous complaint

- ☐ Phone call complaint
- ☐ Other _____
- ☐ Other _____

Name of the individual/agency/business: _____

Employing agency/business, if applicable: _____

Please describe what happened in detail. Include as much information and documentation as possible:
(Attach additional pages if needed)

List any steps taken to date to resolve this complaint. (Contacted individual, contacted Dept. of Justice, etc.)

_____
_____
_____
_____
_____
_____
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_____
_____
_____

I certify that the information provided on or with this form is true and correct to the best of my knowledge. I understand that upon receipt of this complaint, the individual/agency/business being complained against and the employing agency/business may be notified of the complaint and my identity.

Signature: _____ Date: _____

Your Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Day Time Phone: _____ Email Address: _____

Best way to contact you: ☐ By mail ☐ By phone ☐ By email

☐ **I am requesting my name, home address, personal telephone number and email address remain confidential pursuant to ORS 192.502(4).***

* If you request confidentiality, the Department will not disclose your personal identifying information to extent permitted under the Oregon Public Records Law (ORS 192.410 to 192.505).

IMPORTANT INFORMATION:

DPSST's jurisdiction is limited to the standards required for certification or licensure. These standards can be found in Oregon Administrative Rule Chapter 259. If you have questions about this form, your complaint or the jurisdiction of DPSST, please contact DPSST Professional Standards staff at (503) 378-2100.

All sections of the form must be completed. **Complaints will not be accepted without a signature or contact information.**

You will receive verification of receipt of your complaint and will be given any further instructions by return mail. The individual subject to this complaint will be notified of the nature of the complaint and may be provided with copies of this complaint and any enclosures.

All information provided on this form is subject to Oregon's Public Records Law (ORS 192.410 to 192.505). DPSST may be required to release the information provided on this form, including your identity, if requested.

Please Mail Completed Forms To:
DPSST, Attn: Professional Standards,
91136 N Willamette Street
Coburg, Oregon 97408