



MINUTES

Coburg Planning Commission

Regular Session
March 18, 2015 - 7:00 P.M.
Coburg City Hall
91136 North Willamette - Coburg

PRESENT: John Bosley, Chair; Judith Behney, John Marshall, Bryan McConnell, Lorri Zeller, *members*; Donald Nelson, *Council Liaison*; Petra Schuetz, Jeff Kernen, *staff*.

ABSENT: None.

Chairperson John Bosley called the Regular Meeting of the Coburg Planning Commission to order at 7:00 P.M.

Planning Director Petra Schuetz called the roll and stated that a quorum was present.

Chairperson Bosley determined that there were no requests to present Public Testimony or to adjust the Agenda.

1. SIGN CODE UPDATE

Planning Department Intern Jeff Kernen referred to Agenda support material entitled "Coburg Sign Ordinance A-155-A Update" and proposed amendments to the ordinance which were attached. He reviewed background information they contained and pointed out that the amendments had been considered on three previous occasions.

Commissioners discussed the proposed amendments, highlighting elements related to:

- Animated signs
- Pre-existing signs not meeting new Code
- Temporary Advertising Signs
- Reader boards and rotating signs
- Height of freestanding signs
- Time limits for non-conforming signs
- Streetlights
- The use of light emitting diode (LED) illumination

Chairperson Bosley determined that there was consensus to amend the proposed Section 9.A.1 to stipulate that freestanding signs in the Light Industrial District shall not exceed 45 feet in height above the average terrain at its location.

Commissioner John Marshall moved, seconded by Commissioner Judith Behney, to recommend that the City Council adopt the proposed amendments to the Coburg Sign Ordinance, including the change agreed upon. The motion was adopted unanimously, 5:0.

Commissioners expressed appreciation to Mr. Kernen for his work on the amendment proposal.

2. CITY UPDATES

Ms. Schuetz referred to Agenda support material entitled "City Administration Monthly Summary," "Drury-King Estates Tentative Subdivision Plan," and "Coburg Conversations – A Friend Raising Event."

Commissioners asked questions about and discussed information contained in the material.

Ms. Schuetz referred to an Application for appointment to the Planning Commission submitted by Jonathan Derby included as Agenda support material. She noted that the application would be considered by the City Council at its next regular meeting on April 14, 2015.

3. MINUTES

Commissioner Bryan McConnell moved, seconded by Commissioner John Marshall, to accept the minutes of the January 28, 2015, meeting of the Planning Commission. The motion was adopted unanimously, 5:0.

The meeting adjourned at 8:15 p.m.

(Recorded by Dan Lindstrom)

ACCEPTANCE

Approved: 4-15-15
Date

Yes: 5 No: 0 Abstained:

Attest: John Bosley Date: 4-15-15
John Bosley, Chairperson

Sammy L. Egbert Date: 5/20/15
Sammy L. Egbert, City Recorder