



## Minutes

Coburg Parks | Tree Committee  
Regular Meeting  
City Hall, 91136 N. Willamette  
June 16<sup>th</sup> 2020

Present: Mary Mosier, Lonna Meston, Coleen Marshall, Joe Morneau, Claire Smith, Karen Coury, Tom Beatty

Staff: Brian Harmon

### CALL TO ORDER AND ROLL CALL

Ms. Mosier called the meeting to order at 6 pm. She asked Mr. Harmon to call roll. Everyone was present. She said there were some additions to the agenda, under "Old Business" add Reports on Park Fees and Historic Sign. Brian Harmon noted that he would also like to discuss Park watch signs and street banners.

### AGENDA REVIEW

Under "Old Business"

- Ms. Mosier added Reports on Park Fee and Historic Sign.
- Mr. Harmon noted that he would also like to discuss Park watch signs and street banners.

### APPROVAL OF MINUTES

Edits requested to the February 18, 2020 Park Tree Minutes

Coleen Marshal –

- Chair Mary Mosier was present and is not listed.
- Ms. Mosier called the meeting to order
- Motion to approve the January 21, 2020 minutes was made by Ms. Marshall not Ms. Mosier

Lonna Meston -

- Pg. 2 | Under Johnny Diamond Park Last sentence should read "Ms. Meston commented it would be nice if CPTC were provided a list of plants and trees selected by the contractor.

Ms. Marshall moved to accept the minutes as corrected. Ms. Meston seconded the movement to approve the motion. It was passed 6-0, with one abstention.

## **JOHNNY DIAMOND PARK**

She then moved the meeting to Administrator updates by Mr. Harmon.

Mr. Harmon said that there was a lot of progress through the parks, and the trees were trimmed through the right of ways. There is one Rhododendron to replace on Willamette street, besides that the trees are all trimmed. Ms. Mosier asked if the hedge was trimmed in Jacob's Spores Park, and he answered that it has not been.

Mr. Harmon then gave city updates. Johnny Diamond Park is right on schedule, there's been some rainy weather but it should finish right on time. There will be a lot of room for historical placards. The swing set is coming right along and he presented some options to what that could look like for the committee to review. He went over options of ADA swings as well as standard swings.

The committee discussed the order of the swings as well as the placement.

They decided on 1 face to face swing, 2 flats, one glider; all hunter green.

Mr. Harmon said that some of the boulders would be in the greenery, the path, and the play area.

Ms. Mosier asked why they wouldn't be incorporated in the hill or the play area.

Mr. Harmon said it wouldn't be too late to ask to add it into the plan.

Ms. Mosier asked if the concrete had been poured yet and spoke about some concerns that the amount of concrete was a lot considering it was supposed to be a natural park.

Mr. Harmon said that it was so close to the finish line that those logistics could not be changed.

Ms. Corey asked if there was going to be a water fountain or water bottle filler.

Mr. Harmon said no, but this park was very modular and those modifications could be added.

Mr. Morneau said he knew a few organizations that would donate a water fountain or a filling station later on.

Mr. Harmon spoke about not wanting to ask the contractor to lessen the amount of concrete in the park.

Ms. Smith asked what are the pros and cons if this was going to be a cost problem

Mr. Harmon said it was a logistics problem to ask the contractor to redo the plans for the concrete for this park.

The committee then discussed the placards to be used in the park.

Ms. Mosier then spoke about the heritage committee not having a quorum and being able to make a decision on placards.

### **RULES FOR SOFT SURFACE TRAILS**

The committee then moved onto the soft surface trails rules.

Mr. Harmon first spoke to the BMX track, and that there cannot be jumps in the path. He then asked the committee to come up with some rules to help amend some rules in the soft trail system.

Ms. Smith commented about the bigger jumps and whether they were on public land or not.

Mr. Harmon said that the bigger jumps were in fact on private property.

Ms. Moiser spoke about the kids needing an area for being able to be kids and ride their bikes in a safe and contained area.

Ms. Smith asked if it was the bikes on the trail or the jumps on the trail really the problem.

Park Tree Committee direction at this time Committee chose to leave path rules as is.

### **COVID-19 AND THE BUDGET**

Ms. Mosier then moved the committee on the COVID-19 issue and how it affects the Parks and Trees committee.

Mr. Harmon spoke about how in the last fiscal year, his budget in all departments had not been spent. He estimated 40% of revenue had not been spent. The only thing that had changed is that he had added the part time summer help.

Mr. Harmon then spoke about the signs and postings around the city of when the parks are supposed to open up, which is supposed to be the following Friday.

Mr. Harmon then spoke about the posting of the signs, and how the parks would be cleaned every morning as well as the bathrooms. These signs would use verbage that would convey "use at your own risk" as well.

### **RECAP OF 3/14/20 WORK PARTY**

Ms. Mosier then spoke about the work party.

Ms. Meston mentioned that each person needed to sign a waiver.

Mr. Morneau mentioned that everything before Christmas in Coburg was cancelled. The first thing that may be brought back is the block party.

Mr. Harmon then spoke about LCOG taking this recording and transcribing it into minutes, and not having an in person minutes recorder until after summer.

Ms. Marshall moved seconded by Ms. Smith to move the discussion of the bylaws and the handbook to the next meeting in July. Motion passed 6-0

### **BIKE KIOSK**

Ms. Smith said that Mr. Kernan reached out to the U of O to gather proposals for making this community a more bike friendly one. Several of the groups mentioned having a bike station that had a water fountain as well as encouraging a bike cafe and bike trails. There were several that looked at the street infrastructure and pushed for islands and bike lanes. It was recorded by Jeff and is her understanding that Park and Tree can pick ideas from the presentations ideas and didn't have to pick just one.

Ms. Mosier said that each of the teams will have a copy of each proposal and cost assessment.

Ms. Mosier then mentioned that one of the discussions they wanted to get to tonight is the new developments on Coleman and Skinner.

Mr. Harmon said he did not have any new updates since his meeting with Lana, Tom, David and Tony.

Mr. Harmon discussed having this area available for a park and what would need to happen to develop this area for a park if that needed to happen, as well as the negotiations with the surrounding areas to make it happen.

The committee then discussed the development with native plants and specific development details as the committee pointed out on maps as per internal discussions.

Mr. Harmon then reminded the committee that there was a meeting the following day, and some of the committee expressed interest in going.

### **DEVELOPMENT UPDATES**

Mr. Harmon outlined the meeting that had happened to introduce the Parks and Trees committee to the developers.

Ms. Smith then said what they were hoping to recommend tonight, how would the bio swale be considered useful open space, and how 6% of the open space would be considered useful. She also explained that presenting to the planning commission and the developers would give the opportunity to bargain for what the community wants.

In the handbook, they are able to designate people to speak on the behalf the parks and trees committee at the planning commission meeting. Lonna, Claire, and Tom were selected to speak.

The planning commission meeting would be the following day at 7 pm.

**BOOTH KELLY INFORMATIONAL PANELS**

Brian Harmon stated that Terry Dawson Coburg Pizza Company would like to donate some funds to update and make new signs. This will be discussed in more detail at the next meeting.

Brian got some information on twenty-four street banners that are printed front and back. The cost will be \$2400.00. He shared a few samples with the committee. He will be working with the City economic development, the Grange and Chamber to cover these costs.

Ms. Mosier suggested that "The" be removed so they read welcome to Historic Coburg. They talked about some other options and noted that they didn't like the orange and change some of the coloring.

Ms. Mosier asked if there was anything else.

Mr. Harmon said he needed her to sign the minutes. He then asked if the committee wanted to meet in August. They decided they should meet in August noted especially after being off for so long due to COVID-19

The meeting adjourned at 8:09 pm.

**APPROVED** by the Park | Tree Committee on this 18th day of February, 2020.

ATTEST:   
Sammy L. Egbert, City Recorder

  
Mary Mosier, Chair