



MINUTES

Coburg Parks | Tree Committee
City Hall, 91136 N. Willamette
February 15, 2022 – 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Mary Mosier, Chair; Tom Beatty, Vice Chair; Lonna Meston (6:04), Coleen Marshall, Claire Smith, Karen Coury.

COMMITTEE MEMBERS ABSENT: Joe Morneau.

GUESTS: Alexis Griffin, Patty McConnell, City Council

STAFF PRESENT: Brian Harmon.

1. Call to Order

Chair Mosier opened the Park & Tree Committee meeting at 6:00 p.m.

2. Roll Call

Mr. Harmon called roll. Ms. Meston and Mr. Morneau were absent.

3. Agenda Review

Ms. Marshall reminded everyone that they had to review and approve the December 21, 2021, meeting minutes. At their January meeting they had tabled the approval of those minutes.

4. Approve Minutes from Jan 18th, Dec 21st, and Dec 21st Work Session

Ms. Marshall had a correction to the December 21, 2021, normal meeting minutes. Under the Plaza Ideas of Pavilion Park agenda item, it said that, "Ms. Marshall updated Ms. Smith on the discussion from the previous work session." Ms. Marshall stated that it was Chair Mosier who had given the update.

Ms. Smith noted that there were a few grammatical corrections in the Plaza Ideas for Pavilion Park agenda item when they discussed restrooms. The minutes said that "prefabricated restrooms that cand be purchaced", the 'd' at the end should be deleted and purchased was spelled wrong.

MOTION: Ms. Marshall moved, seconded by Ms. Smith, to approve the December 21, 2021, Park & Tree Committee Work Session minutes as presented. The motion passed unanimously – 5:0

MOTION: Ms. Marshall moved, seconded by Ms. Coury, to approve the December 21, 2021, Park & Tree Committee meeting minutes as amended. The motion passed unanimously – 5:0.

Ms. Meston arrived at the meeting at 6:04 p.m.

Ms. Marshall had a change she wanted made to the January 18, 2022, meeting minutes under the Committee Work Plan agenda item. Six items were listed followed by a sentence that did not make sense to her. The Minutes said, “Mr. Harmon asked if all the committee members were on the council as that would be a violation of bylaws and was assured they were not.” Ms. Marshall did not know what that was referring to and suggested they delete it from the record.

MOTION: Ms. Marshall moved, seconded by Ms. Coury, to approve the January 18, 2022, Park & Tree Committee meeting minutes as amended. The motion passed unanimously – 6:0.

5. City Updates/City Administrator Report

6. Committee Business

- Review Report to City Council

Chair Mosier had sent out the draft report she had put together to give to City Council. She asked if there was any feedback. There were no comments.

- Approve Park/Tree Committee Work Plan & Goals

Chair Mosier said that the Committee had to review and update their work plan and goal every year. She was told that they had to change the wording of the ‘plant tree groupings’ to ‘plots’. Mr. Beatty stated that they usually used the term group when talking about them. Ms. Coury thought they could just use the term ‘groupings’.

For the work plan, they would need to add painting the picnic table at Jacob Spores Park. They would add that to the work plan.

Ms. Smith remembered at one point they talked about including a swing at Jacob Spores Park. Not a play swing, but a porch swing. It would look out facing West towards the park. Chair Mosier asked if that would be in place of a bench. Ms. Smith replied that it could be, or they could have both. Ms. Marshall said that the work plan could say “swing and/or bench”. Chair Mosier said that the work plan should clarify it is a porch swing.

Chair Mosier remembered that Ms. Meston wanted the advocate for volunteer coordinator on staff should be moved to the current work plan. She asked if that was still something she wanted. Ms. Meston told her that was correct. The Committee was in favor of moving the item.

- Review of Pavilion Park Plaza Conception

Ms. Griffin was there that night to give the Committee an update on the Pavilion Park Plaza plan. Based on feedback they added an ADA path to connect the East and West sides of the park, adding an urban forest, making sure the mural was accessible, including a restroom, picnic tables, new planters, and a storm water facility.

Near the mural wall in front of the urban forest a water splash play area had been added as well. There would be seating along the side near the urban forest for people to get shade from the trees while they watched their children. Ms. Griffin said that the curved ADA path created an amphitheater like shape. She said that they could include a staging area across from the mural where they could include a staging area. She wanted feedback on that idea within the next week.

Ms. Coury asked if the grass space between the mural wall and the ADA path would be raised. Ms. Griffin replied that they had done a grading sketch for the area and found that it was not necessary to have a raised space there. If it was something the Committee was interested in doing, they could discuss options more.

Ms. Smith noted that there was a seat wall along the ADA path. She wanted to know what material would be used for that wall and how high it would be. Ms. Griffin replied that it would be the standard 18 inches. It could be changed if needed. Ms. Smith thought that the wall separated the park into two sections. She liked the option of having the area near the Ryan Thomas building being raised so people there could see the whole park. Ms. Smith was not opposed to the splash park but liked the original idea of having a quiet reflective space there.

Ms. Coury liked the idea of the splash play area. It would be a great space for families to get together outside over the Summer. Ms. Smith noted that a splash and play area might work better in Norma Pfeiffer Park. Ms. Marshall agreed, she did not remember them talking about a splash play area. She liked Ms. Meston's original idea of a quiet area with a waterfall. Ms. Griffin heard the concerns about the splash area and said they would remove it from the plan.

Chair Mosier said that they wanted to keep more softscape in the park. Also, she was unsure how they would be able to show movies on the wall if there was an interactive mural. Ms. Griffin had received a note saying that the mural had to be interchanged and that would allow opportunities for movies or other entertainment.

Ms. Marshall stated that they could rearrange the plans so that the ADA pathway was on the North side of the park near the paved picnic area. Then they could put a waterwall from where the splash play area to the ADA parking spot.

Ms. Griffin would adjust the plan and come back to the Committee.

Ms. Meston asked if the design for the mural was what they were shown previously. Councilor McConnell replied that they had not yet decided on what the mural would look like. That was in part because they did not have funding for it. Ms. Smith mentioned that if the grant did not cover the mural, they could do a fundraiser. Mr. Harmon stated that an integral part of the grant was the mural, so it should not be a problem.

Mr. Harmon said they would have another meeting in a week on Tuesday February 22, 2022. At that meeting Ms. Griffin would present the new plan for the park. Mr. Harmon said that City Council also had a meeting that night so they would need to be done by 6:00 p.m. The Committee decided to hold a Special Meeting at 2:00 p.m. on Friday February 18, 2022, to go over the new draft plan.

- Pickle Ball Court Lights

Mr. Harmon said that there were no lights at the basketball court. The direction they got was to convert half the basketball court into a pickle ball court. He said that there was enough room to get the pickle ball court.

Mr. Beatty had spoken to some residents in the area and there was interested in putting lights on the court. Mr. Harmon would look into what if the ordinance allowed for those lights and how much it would cost to add them. If the ordinance did not allow them, a change to the ordinance could be made. He reminded them that City Council would have final say on that.

- Upcoming Work Party Plan

Chair Mosier mentioned that they talked about having a work party to prune the trees in Norma Pfeiffer Park as well as cleaning the sides of Jacob Spores Park.

Mr. Beatty said with the help of Public Works it would not take long. Chair Mosier asked him to let the rest of the Committee know what day they were going.

- Coburg Creek Subdivision Park Sub Committee

Chair Mosier knew that Ms. Marshall was interested in serving on the Coburg Creek sub-Committee. She asked if there were any other volunteers. Ms. Meston and Mr. Beatty volunteered.

Chair Mosier asked for those on the sub-Committee to keep them updated.

- Tree Donations & Other Tree Related Topics

Mr. Beatty had bought all the trees. He was still waiting to hear back from the Eugene Wholesale Nursey about the tree he bought for Norma Pfeiffer Park. Mr. Beatty would reach out to them the following day.

- Capital List Review

Mr. Harmon said that updating the capital list was a maintenance item they had to do every once and a while. He asked if everyone had time to look through the list. Mr. Harmon reminded them that just because something was on the list did not mean funds were being allocated to them. He said it was a mix of a wish list and a list of already funded projects.

- Bike Hub Update

Mr. Harmon said that the water service would have gone in that day, but there was a missed measurement. Good topsoil would be put around the outside of the bike hub. He and Megan Winner were going to do a walkthrough of the plans to make sure nothing else had to be done.

Mr. Harmon asked if the Committee wanted to include a planter on the park side of the hub or if they just wanted to bring the bike hub to the concrete and have the plaza design decide the planters. Chair Mosier wanted to wait and see. She was worried that people would ride over any plant beds they put down.

Ms. Smith asked if there were rain gutters on the roof. Mr. Harmon replied that they were not included in the plan. He would double check if they were left out for a reason. It would not be much more work for Public Works to add gutters.

7. Adjournment

Chair Mosier adjourned the meeting at 7:50 p.m.

(Minutes recorded by Lydia Dysart)

APPROVED by Park & Tree Committee on this 15th day of March 2022.

ATTEST:


Sammy L. Egbert, City Recorder


Mary Mosier, Chair