



**Coburg Parks | Tree Committee**  
Regular Meeting  
Feb. 16, 2021– 6 P.M.  
Virtual Meeting - Coburg City Hall  
91136 North Willamette St.

**COMMITTEE MEMBERS PRESENT:** Mary Mosier, Chair; Coleen Marshall, Tom Beatty, Vice Chair; Lonna Meston, Claire Smith, Joe Morneau, Karen Coury

**STAFF PRESENT:** Brian Harmon, Public Works Director; Ty Wilson, Public Works

**RECORDED BY:** Jack Moran, LCOG

**CALL TO ORDER**

Ms. Mosier called the meeting of the Coburg Parks & Tree Committee to order at 6:03 pm.

**ROLL CALL**

Mr. Wilson took roll.

**AGENDA REVIEW**

Ms. Mosier conducted the agenda review.

**CITY UPDATES - City Administrator Monthly Report**

Committee members had no questions about the report, which was included in the packet.

**REVIEW BYLAWS**

Ms. Mosier asked committee members to review bylaws.

Ms. Mosier ask where we are with the updates to the by-laws. Mr. Harmon said he would look into it and have more information on this topic at the next meeting.

**FLAG POLE DESIGN OPTIONS**

Ms. Mosier noted this project was spurred by the donation of a bench.

Mr. Beatty explained to the group his design for the area. The design was included in the agenda packet.

Mr. Morneau expressed concern about the project area's size, which Mr. Beatty said measured about 40 feet in diameter.

Additional discussion followed regarding design and potential grant funding for part of the project. The group agreed to further discuss the plan at a future work session.

#### **DONATED BENCH PLACEMENT - Destiny Haworth**

Mr. Harmon said Ms. Haworth was unable to make the meeting, and said the committee could decide where the bench should be placed in Norma Pfeiffer Park.

Commissioners discussed a potential project timeline, and Mr. Beatty opined it would be best to wait until after the design is selected before deciding where to put the bench.

**Ms. Marshall moved, seconded by Ms. Coury, to declare that the donated bench for the new, decorative area around the flagpole should be the same style that already exists elsewhere in the park. The motion carried unanimously.**

#### **TREE SUBCOMMITTEE REPORT**

Mr. Beatty said the group had not met in a month and that its members were awaiting a street plan in order to evaluate city trees.

#### **BIKE HUB REPORT**

Ms. Smith said there was a grant available for a bike hub in Coburg. The city administrator was working to submit the grant application.

Discussion followed regarding the project site, design, and how the project could impact the downtown area. Ms. Smith noted the bike hub would be available for use by visitors and local residents alike.

#### **REVIEW PENDING PROJECTS AND PLANS FOR COMPLETION**

Ms. Smith presented the 10-item list, which represented the committee's work plan for the year.

After discussion, the committee agreed to talk about prioritizing the project list once in-person meetings resumed.

In response to a question from Mr. Harmon, committee members indicated they want a cedar fence built behind Pavilion Park.

#### **PARK DONATION POLICY RECOMMENDATION TO CITY COUNCIL**

Ms. Mosier said Ms. Smith and Ms. Meston would meet with the city administrator to discuss the topic.

#### **HISTORICAL AND INFORMATIONAL SIGNAGE**

Ms. Mosier introduced the agenda item and wondered aloud if the group should appoint a liaison to the city's historical committee to work on sign verbiage. Mr. Morneau said he had relevant historical information.

Mr. Harmon voiced support for the committees working together and emphasized the parks budget contains funding for park signs.

Mr. Harmon added there had been an issue with people leaving on lights in the Johnny Diamond Park shelter, so the city would be installing a light with a timer.

**WORK PARTIES**

The committee scheduled a work party for March 8. It was tentatively planned to entail rose pruning at Norma Pfeiffer Park and improvements along a strip of property on Diamond Street.

Mr. Harmon encouraged the committee to schedule an Arbor Day activity for its April work party.

**ADJOURNMENT**


Ms. Mosier adjourned the meeting at 7:07 p.m.

**APPROVED** by the Parks & Tree Committee of Coburg this 16th day of March 2021.



  
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Chair, Mary Mosier

ATTEST:

  
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Sammy L. Egbert, City Recorder