



**Minutes**

Parks | Tree Committee  
Regular Meeting  
City Hall, 91136 N. Willamette  
January 19, 2021

**COMMITTEE PRESENT:** Chair Mary Mosier, Joe Morneau, Coleen Marshall, Karen Coury, Claire Smith, Lonna Mestion, Tom Beatty.

**COMMITTEE ABSENT:** None

**STAFF PRESENT:** Brain Harmon

Reordered by: Alex Sullivan

**CALL MEETING OF THE COBURG PARKS AND TREE COMMITTEE TO ORDER**

Ms. Mosier called the meeting to order at 6:00pm on January 19th, 2021.

The committee then went on to review the minutes from the December 15th, 2020 meeting.

Ms. Mosier, Ms. Smith, and Ms. Marshall corrected the minutes as presented.

**Ms. Marshall moved to accept the minutes as corrected from December 15<sup>th</sup> 2020.**

**Karen Coury seconded the motion.**

**It was passed unanimously.**

**ELECTION OF 2021 COMMITTEE OFFICERS**

Ms. Mosier then asked for nominations for 2021 committee officers.

**Ms. Marshall nominated Ms. Mosier to continue on this year as committee chair.**

**Tom seconded this motion. It was passed unanimously.**

**Mary Mosier nominated Tom to be Vice Chair. Ms. Marshall seconded this motion. It was passed unanimously.**

## **COMMITTEE BUSINESS**

Ms. Mosier then moved the meeting to committee business. A PowerPoint was created for the Park |Tree Annual presentation to City Council. Ms. Mosier presented the PowerPoint to the committee.

Some of the accomplishments of the committee this last year include the Johnny Diamond park, new trails and picnic areas in the wetlands, an establishment for monarch butterflies and milkweed, and information sign placements.

Ms. Mosier also shared committee goals and future plans as well.

### **Bike Hub Report**

There were no updates on the bike hub report.

### **Flagpole Updates**

Mr. Harmon then shared the rough draft rendering of what the flagpole installation would look like as well as the surrounding seating areas.

### **Pending Projects**

Ms. Smith made a suggestion that each project should be tracked on their forms, as well as a lead committee member appointed to each project.

### **Tree Sub-Committee**

Ms. Mosier spoke about establishing a Tree Sub-Committee. Tom stated the goals for the sub-committee would be to choose the correct tree for the correct site and to oversee planting for successful tree growth.

Ms. Marshall commented that part of what the committee should be doing is to recommend street trees as well.

Ms. Smith then suggested that there should be a record kept of Arbor Day trees and what types they are, to help establish an inventory and track their health.

Lonna and Tom then volunteered to be on the tree Sub-Committee, and Karen asked to be placed on standby because she was interested.

## Park Donation Policy

Ms. Smith spoke about the park donation policy, and writing it so that all donors are treated equally and communication is open and improved. She then outlined the stipulations of the policy and read the policy to the committee.

Karen asked why this policy was drafted, and if there was some abuse that had happened in the past.

Ms. Smith then explained that this was more of a preventative measure to ensure smooth operations with park donations in the future.

Ms. Coury then asked if there was a way to determine scope on the donations.

Mr. Harmon then agreed that some of the language should be changed so that the lines of communication could be more open.

Ms. Marshall then commented that she thought that this was just regarding park donations, not the relationship with public works as well.

Mr. Harmon, Ms. Smith, and Ms. Meston then further discussed the relationship between the Parks and Tree Committee and the Public Works committee.

Ms. Mosier recapped the meeting by announcing that there would be a work session to debrief the development of Johnny Diamond Park, starting at 5:00 prior to the regular Park/Tree February meeting. Anne Heath will attend the work session and Ms. Mosier suggested this would also be a good opportunity to discuss the park donation policy.

The meeting was adjourned at 7:30 pm.

**APPROVED** by the Park | Tree Committee on this 16th day of March, 2021.

  
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Mary Mosier, Chair

ATTEST:

  
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Sammy L. Egbert, City Recorder