



## **Minutes**

Coburg Parks |Tree Committee  
Regular Meeting  
City Hall, 91136 N. Willamette  
October 17<sup>th</sup>, 2017

**COMMITTEE MEMBERS PRESENT:** Claire Smith, Chair; Joe Morneau, Coleen Marshall, Karen Coury, Mary Mosier, Rhett Sunia.

**COMMITTEE MEMBERS ABSENT:** Lonna Meston

**STAFF PRESENT:** Thomas Boydell, City Administrator

**RECORDED BY:** Tiffany Boss, LCOG

### **CALL TO ORDER:**

Ms. Smith called the meeting of the Coburg Park |Tree Committee to order at 6:59 p.m.

### **Roll Call:**

Mr. Smith noted the absences, Lonna Meston. Those present introduced themselves.

### **Agenda Review**

Ms. Smith noted that Ms. Marshal had sent an e-mail with a few items, she felt should wait until next month.

The committee held a brief discussion regarding separation of Park and Tree Committee options. Mr. Morneau gave an explanation to the group regarding the amount of time the committee spends with Tree issues versus Park issues. Ms. Smith shared Brian Harmon's ideas regarding the separation of committees or creation of subcommittee. Committee tabled the conversation, but agreed it was a valid issue.

### **CITY UPDATES:**

There were no updates.

### **COMMITTEE BUSINESS**

#### **Update on Hayden Homes Open Space**

Ms. Mosier reported that she and Ms. Meston went down to the park area and discussed ideas with the developers. When she returned the next day the crew had sculpted the dirt and it was perfect. She also added that the space was larger than they were originally aware. Committee held a brief discussion regarding the open space. Mr. Boydell suggested the group gather mapped details from the county. Ms. Mosier stated there were supposed to be markers, however she had not seen any or they have been removed when she visited the area. Mr Boydell would like a current survey boundary, since they do not have one in City Hall. Ms. Mosier added that the engineer, Hayden homes, they will place a fence for the area.

Ms. Mosier added that they must, as a committee, stay on these projects, such as the dirt. They got it just in time. Mr. Morneau shared his frustrations about the past developments. Mr. Boydell suggested that the Committee ask Jeff Kern for policies and procedures to properly communicate with the Committee. Ms. Mosier shared that it moved fast and thankfully her husband was aware of the situation and she was able to go down there.

Mr. Morneau continued that the changes needed to be more pre-emptive, earlier in the planning and with more communication. Mr. Boydell shared there was a process. Ms. Smith added that in the past, if the committee didn't attend a specific meeting they were in the dark. Mr. Morneau expressed his desire that the committee should have a seat at the planning table, always. Ms. Smith agreed that with this development information had been shared more effectively.

Mr. Boydell inquired as to why Brian attends the meetings instead of Planning Director Jeff Kern. Ms. Mosier agreed that perhaps he had a point, it may not be the correct staff member attending the Committee. Mr. Boydell shared some of the limited staffing issues from the City. Mr. Morneau shared his positive experience and increased productivity since the Committee started working with Brian. Committee held a brief discussion regarding tag teaming with City Staff, according to the project agenda.

Ms. Mosier asked if she could send a Thank You to the crew for moving the dirt. Mr. Morneau explained that anything from Parks Committee must be on City letterhead.

Mr. Boydell shared his ideas about size, perhaps 10x12. Ms. Mosier noted they may have to remove a County tree and provided an example from a previous project. Mr. Boydell shared additional design ideas, potential for panels, light design that would be conducive to weather and seasons. Mr. Morneau shared that there must be mural approval. Mr. Boydell further explained some design options that can tie all of the elements together. Mr. Morneau described the current and past signs and previous frustrations with the lack of involvement. Ms. Coury suggested a longer and lower sign if trees were to be a challenge. Ms. Smith clarified that these were only ideas, suggestions for them to provide to Hayden Homes and the City, who were to make the final decisions. Mr. Boydell further explained the process and the City's desire to keep control of the design process and an open discussion. Ms. Mosier reminded the group of previous concerns for the sign placement and design due to irrigation and bioswale. She gave a brief description of the irrigation challenges and the necessary sequence. Committee discussed timing, suggested a stub early on, because it may be very challenging later on in development. Mr. Boydell and Ms. Smith continued to discuss. Ms. Coury inquired which side of the fence the sign would be placed. Ms. Smith clarified it would be on the outside of the fence, but fairly close to prevent squatting, maintain view of the hills, etc. There was a meeting scheduled on October 26th at 8:30am, Ms. Smith asked if anyone could attend. Ms. Mosier reviewed her calendar, she was willing to attend.

Ms. Coury raised the idea of including wood because Coburg was also a Mill town. Ms. Smith explained that had been an idea, however there was concern about maintenance and longevity. Mr. Boydell suggested the wood mill concept could be displayed in one of the panels, if they go with that concept. Mr. Morneau shared Hayden Homes took pride in the signs. Ms. Smith suggested Booth Kelly, etc. Mr. Morneau agreed. Ms. Coury suggested an acknowledgment of Hayden Homes. Mr. Morneau replied perhaps it could be a separate plaque. Mr. Morneau stated he did not want Hayden dominate the Coburg sign. Discussion regarding sign, plaque. Mr. Sunia reviewed the sign designs.

### **Equipment Storage Options**

Mr. Sunia shared it may make more sense to focus on basketball equipment instead of smaller pieces, and it would be much closer to access. Ms. Coury suggested a coded storage box. Mr. Morneau noted the Grange has stored equipment, it had worked well. Mr. Boydell shared his concern about small children crossing the street to access equipment. Mr. Morneau added that nothing would be available and potential unreturned, after 5:00, especially in the summer. Ms. Smith suggested some local business involvement. Mr. Sunia agreed it was a challenge.

### **Community Service**

Brian Harmon was not present.

### **Spores Park**

Ms. Smith shared Lonna's desire for the park to be award winning, a real attraction. She continued on with some mural concepts from Malaysia that were interactive. Mr. Boydell noted these were concepts, not specific ideas to copy. Ms. Coury shared ideas from European designs. Mr. Morneau shared a Paint-by-Number idea. Mr. Boydell shared about another mural he had seen. Group reviewed photos and agreed the interactive murals were creative and worth considering. Ms. Coury suggested a bicycle theme. Mr. Morneau added that Dari-Mart would need to be agricultural. Mr. Boydell suggested there was an additional option for canvas, City Hall.

Ms. Smith suggested the remaining items be left until next time. She asked the Committee to prioritize the list of projects on page 8 of the September Minutes. She requested that each member choose a park to improve and then also choose two items under each park, or add ideas to focus upon.

Mr. Boydell returned to the mural concept, and suggested sidewalk murals, such as stairs to a root cellar. Ms. Smith asked Mr. Boydell for an update at the next meeting regarding the map.

Ms. Mosier inquired about the flashing speed signs. Mr. Boydell stated he was working on a new traffic stop with the County. Ms. Smith added she would like to see how many people stop in Coburg vs using it as a thorough-fair. Group had brief discussion regarding the flashing speed signs and traffic issues.

### **Approval of September 19, 2017 Minutes**

Corrections: Ms. Smith clarified that Jen Mosier has had a name change and is actually Jen Kelley, make changes accordingly to all entries. One type error: Ms. to Mr. Sunia on page 5. On page 4, it should be a sign on the instead of a fence. On page 6, request for change of language regarding plans to Hatfield plan was finalized.

Motion to approve minutes as corrected by Ms. Coury, Ms. Mosier seconded. 4:0:1 Joe Morneau Abstained.

***Ms. Coury moved, seconded by Ms. Mosier, to approve the amended September 19, 2017 minutes. The motion carried, 4:0:1. Mr. Morneau Abstained.***

**ADJOURNMENT**

***Ms. Smith moved, seconded by Ms. Coury, to adjourn the Coburg Park |Tree Committee meeting. The motion moved unanimously.***

The meeting was adjourned at 8:05 p.m.

**APPROVED** by the Park | Tree Committee on this 16th day of January, 2018.



*Claire Smith*  
Claire Smith, Chair

ATTEST: *Sammy L. Egbert*  
Sammy L. Egbert, City Recorder