



Minutes

**Coburg Parks |Tree Committee
Regular Meeting
City Hall, 91136 N. Willamette
May 23, 2017**

COMMITTEE MEMBERS PRESENT: Claire Smith, Chair; Lonna Meston, Vice Chair; Coleen Marshall, Mary Mosier, Rhett Sunia.

COMMITTEE MEMBERS ABSENT: Karen Coury, Joe Morneau.

STAFF PRESENT: Brian Harmon, Public Works Director.

RECORDED BY: Hannah Parks, LCOG.

CALL TO ORDER:

Ms. Meston called the meeting of the Coburg Park |Tree Committee to order at 7:03 p.m.

Roll Call:

Mr. Harmon called role and announced a quorum.

CITY UPDATES:

City Administrator Monthly Report

Ms. Smith shared that Petra Schuetz resigned and that Anne Heath would be stepping in till the position was filled.

Mr. Harmon shared Public Works cleaned the pavilion.

Ms. Smith asked if the pavilion was worth renting out to the public.

Mr. Harmon felt that the fee for renting was sufficient. He said upkeep needed was usually a result of "after-hour kids".

Ms. Smith suggested a space for public comment in the kiosk.

Mr. Harmon gave an update on the kiosk, noting it could use a new roof. He said the lamp posts in the park, and eventually the city-owned lamps, would be painted gloss black.

Ms. Mosier noted black fades quickly and suggested dark green could be a better option.

There was a consensus that a dark glossy color was preferred.

Mr. Harmon noted that he would go to other committees to discuss the torn-up banners.

Ms. Mosier shared it was time consuming to put up and take down banners.

Ms. Meston asked if there was any conversation on converting the lamp posts to make them dark sky.

Ms. Smith noted there were some night sky lights in the design standards for the downtown area. She said if they were not more expensive she recommended converting lights to dark sky.

Arbor Day Update

Mr. Harmon and Ms. Meston spoke positively of the event.

Mr. Harmon said the arbor for the grapes needed to be close to the blueberry bushes. He said an arbor that could be walked under was what he had in mind. He said Public Works would come up with a design idea and bring it to the committee.

Ms. Mosier noted the grapes would probably need to be planted this fall or in the spring.

Mr. Harmon said he would try to have the arbor built by the end of October. He said he had a hard time finding apple trees and that he purchased full-sized apple trees instead of semi-dwarf trees.

Ms. Smith said they should consider replacing the trees with semi-dwarf if found.

Ms. Mosier recommended a nursery and Ms. Smith said she would try and see if semi-dwarf trees were available.

Ms. Meston noted creating some space around the sign with bark could be a good idea.

COMMITTEE BUSINESS:

Annual Report for Council Review

Ms. Meston said she made some changes to the draft and had sent it to Ms. Smith.

Ms. Smith said they would present the report to council in September.

Open Space definition

Mr. Harmon said Open Spaces could be a good thing to ask Jeff at the summer meeting in addition to the wetlands.

Wetland Information

This item was not discussed.

Work Party Date/Tasks

Mr. Harmon said they had \$2,500 that could be spent by July 1, and would be lost if they did not spend it.

The committee chose June 10 at 9 a.m. till noon for their work party.

Mr. Harmon shared a design plan for water drainage on the Harrison St. and McKenzie St. corner, explaining it would be piped down through E Mill St. to the storm system on Willamette. He said they would also put a basin in the alleyway and E Mill St. would be rebuilt. A stem wall would be put in between parking and the play structures. He said parking and a walk path in the area could be discussed in the future.

Ms. Smith asked if they wanted to paint or remove the flower planters at Norma Pfeiffer Park.

Ms. Marshall recommended moving the planters closer to the basketball courts in the future.

There was a consensus that the flower planters should either be painted dark green or cleaned up and sealed to show exposed aggregate. Drapery plants was also recommended.

Ms. Meston and Ms. Mosier agreed to go with Mr. Harmon to shop for flowers for the planters.

Ms. Smith suggested planting bulbs in the gazebo park flower beds.

Mr. Harmon said Public Works would hand water the planters by the restrooms and could hand water more plants if necessary.

There was a consensus to put soil and plants in the concrete water trough in Pavilion Park and to ask Jennifer, a neighbor to the park, for advice on what should be planted.

Mr. Harmon said he would like to put some bark down.

Mr. Sunia said he would share the work party date with his friends who had required IHS hours.

Mr. Harmon said he would be happy to collaborate with Mr. Sunia on making a project specifically for IHS hours.

Ms. Smith noted they were happy to look for volunteers to assist Public Works with other projects.

Ms. Mosier asked if pickleball could be an added option for the basketball court.

Ms. Smith said it would be nice to have a business to rent out equipment for the park.

Approval of April 18, 2017 Minutes

- Corrections: - Blackberries should be corrected to blueberries on page 2.
- The name of Star Magnolia was corrected.

Ms. Meston moved, seconded by Ms. Marshall, to approve the amended April 18, 2017 minutes. The motion carried unanimously.

ADJOURNMENT

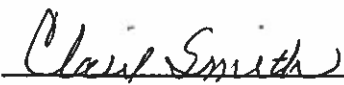
Ms. Marshall moved, seconded by Mr. Sunia, to adjourn the Coburg Park |Tree Committee meeting. The motion moved unanimously.

The meeting was adjourned at 8:05 p.m.

APPROVED by the Park | Tree Committee on this 19th day of September, 2017.

ATTEST:


Sammy L. Egbert, City Recorder



Claire Smith, Chair