



Coburg City Council
Regular Session
May 8, 2018 – 7 P.M.
Coburg City Hall
91136 North Willamette St.

COUNCILORS PRESENT: Ray Smith, Mayor; Nancy Bell, Kyle Blain, Patti Gianone, Patrick Kocurek, Chris Page, Steve Stearns, Councilors

ABSENT: None

STAFF PRESENT: Anne Davies, Coburg City Attorney; Sammy Egbert, Coburg City Recorder; Brian Harmon, Coburg Public Works Director; Anne Heath, Coburg Finance Director/Acting City Administrator; Jeff Kernen, Coburg Planning Director; Larry Larson, Coburg Police Chief

OTHERS PRESENT: Jake Callister, LCOG; Emma Vallillo, RARE Community Development Project Manager

RECORDED BY: Rodney Cimburke, LCOG

1. CALL TO ORDER:

Mayor Smith called the Regular Session of the Coburg City Council to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE:

Council conducted the Pledge of Allegiance.

3. ROLL CALL:

Ms. Egbert called the roll and announced a quorum was present.

4. MAYOR COMMENTS

Mayor Smith announced that it was a busy time for the City, and FY18 promised to be a busy year. He encouraged Councilors to voice their concerns with anything on any upcoming agenda. Mayor Smith said he did not believe there would be an August Council meeting.

5. AGENDA REVIEW

Ms. Egbert pointed to four items in the red folder:

- A letter to Council by a citizen concerning development code updates
- An addition to Tab 4, advertising Get Outdoors Day 2018
- An addition to Tab 7, with finalized language for Ordinance A-200-H
- Tab 8, Coburg Development Code Employment Lands

6. CITIZENS TESTIMONY:

There was no citizen testimony.

UO School of Law: Tab 1

Sarah Osborn and Rachel Nicholson offered Council a presentation on mediation services. The two graduate students were currently interns at Lane County Justice Court, and were asking Coburg for their help in developing mediation programs under Greater Lane County Mediation Services.

Councilor Gianone wondered if mediation services were something Chief Larson felt the City had a need for.

Chief Larson said that he thought the city of Coburg would benefit from mediation services.

Mayor Smith wondered about the group's mention of "access[ing] a public space on a weekly basis.

Ms. Nicholson said it was based on an as-needed basis.

Councilor Page wondered how the mediation services would be set up.

Ms. Nicholson replied that either a case would be referred to them by local courts, or through local municipal government channels.

Councilor Stearns asked about program oversight. He wondered if those involved were all students.

Ms. Nicholson said, in the beginning, they would be accompanied by trained mediators.

Letter from Linda Kroeger from the Coburg Budget Committee: Tab 2

Council received and read a letter submitted by the Ms. Kroeger, concerning appointments to the Coburg Budget Committee.

Councilor Gianone asked what the next step in the process for changing the way the Budget Committee (BC) brings on new members.

Mayor Smith said it was appropriate for any Budget Committee appointment to go through City Council. He said that if the BC wants to bring in new members, that body has to meet, which was problematic because the BC only met three or four times a year.

Ms. Egbert reported the BC Chair suggested bringing recommended changes to her by the 22nd, and she would make recommendations to Council if any changes are warranted.

Council was comfortable with that recommendation.

7. CONSENT AGENDA: Tab 3 Minutes April 10, 2018 City Council

Mayor Smith pointed out a correction on Page 3 of the April 10 minutes. It reads: "Mayor Smith wondered if asphalt might be an option." Mayor Smith said he would like the record to reflect that he requested the words "concrete or other ADA-approved surfaces be placed in the grant application."

Councilor Gianone moved, seconded by Councilor Stearns, to accept the Consent Calendar as amended. The motion passed unanimously 6:0.

8. DEPARTMENT ACTIONS AND UPDATES

City Administration

City Administration Monthly Update: Tab 4

Ms. Heath offered Council a monthly City Administration Report.

Councilor Page asked Chief Larson if the jake brake signage was enforceable.

Chief Larson offered he hoped people would heed the signs because City of Coburg only has one decibel meter with which to measure jake brake noise.

Branch Engineering Contract Renewal: Tab 5

Ms. Heath offered Council a staff report on the Branch Engineering contract renewal.

Mayor Smith offered that he was in support of renewing Branch's contract.

Councilor Stearns asked if Branch was bound to stay within budget.

Ms. Heath said yes.

Councilor Stearns moved, seconded by Councilor Gianone, to approve the engineering contract between City of Coburg and Branch Engineering LLC. The motion passed unanimously 6:0

Planning

Resource Assistance for Rural Environments (RARE) Update from Community Outreach Project Manager: Tab 6

Ms. Vallillo offered Council a report on local RARE efforts.

Ms. Heath stated that Coburg would be able to employ Ms. Vallillo's services possibly until September of 2019, and the City had budgeted for her position.

ORDINANCE A-200-H AN ORDINANCE AMENDING THE COBURG ZONING CODE; REPEALING ORDINANCE 132; AND PROVIDING AN EFFECTIVE DATE: Tab 7

Mr. Callister offered Council a report on Ordinance A-200-H

Mayor Smith pointed out language in Article VIII.B (2)(d). He took issue with "'Work Vehicles' are those vehicles associated with the business that are stored on-site or that are parked on-site for any period of time during regular work hours." He was especially uncomfortable with the phrase "regular work hours."

Mr. Kernen stated that the second sentence was an attempt to define "Work Vehicles." He offered that "stored on-site" being mentioned twice might be the confusing part, and perhaps "stored on site" could be removed from the first sentence.

Councilor Page agreed that removing the phrase "stored on site" from the first sentence would be helpful.

For the record, Councilor Gianone suggested not providing parking for all employees would encourage mass transit.

Councilor Page reported that he had spoken with his constituents, and, for the most part, they were uncomfortable with tall building heights, and worried about becoming Eugene North.

Councilor Blain asked if one of the ideas of the Code update was to reduce lot sizes while increasing building height.

Councilor Page said the only building height that was being adjusted was mixed-use development in the downtown area.

Councilor Gianone moved, seconded by Councilor Bell, to adopt Ordinance A-200-H, an Ordinance amending the Coburg Zoning Code: repealing Ordinance A-132; and providing an effective date, and declaring an emergency to exist. The vote was tied 3:3, with Councilors Blain, Page, and Stearns voting against. The Mayor broke the tie, and the motion passed.

Coburg Development Code Employment Lands: Tab 8

Mr. Kernen offered Council a staff report on the Employment Lands within Coburg's Development Code. The report covered possible Council appointment of an Employment Lands Committee.

Councilor Page moved, seconded by Councilor Stearns, to approve the formation of the Coburg Employment Lands Committee, and for the Mayor to appoint the members of the Committee as outlined. The motion passed unanimously 6:0

Public Works

RESOLUTION 2018-10 A RESOLUTION NAMING THE PARK LOCATED ON TAX LOT 16-03-33-24-09600 JOHNNY DIAMOND PARK: Tab 9

Mr. Harmon offered Council a staff report on Resolution No. 2018-10. He said he would bring a separate Resolution for inclusion of Resolution 2018-10 in the City's Master Plan next month.

Councilor Bell moved, seconded by Councilor Blain, to adopt Resolution 2018-10 A Resolution naming the park located on tax lot 16-03-33-24-09600 Johnny Diamond Park. The motion passed 5:1, with Councilor Gianone voting against (due to her not knowing if Mr. Diamond's preferred name was "Johnny," or "John.")

Authorize Contract with Jones Drilling Inc. to Drill Test Well and Production Well: Tab 10

Mr. Harmon offered Council a staff report on the Jones Drilling contract. He offered the following corrections to the contract as written: Under "Recitals," Sec. 1., it should read "6" test hole," not "6' test hole." The same correction was applied to "Terms of Agreement," Sec. 2, subsection a." Mr. Harmon also pointed out that under "Recitals," there was a Section 2 that was blank. He said to disregard Section 2, and effectively made Section 3 Section 2.

Councilor Page moved, seconded by Councilor Stearns, to authorize the contract with Jones Drilling Inc. for the drilling of a test well and a production well as amended. The motion passed unanimously 6:0

Finance

Finance Monthly Update: Tab 11

Ms. Heath offered Council a monthly Finance update.

Councilor Bell wondered if the SDC revenue would come in before the end of the current fiscal year.

Ms. Heath replied there was no way to know; it was dependent of Hayden Homes.

Mayor Smith wondered if Hayden Homes was waiting for the Development Code Update to take effect.

9. COUNCIL COMMENTS

Councilor Gianone offered Council an update on the Visioning Process.

10. ADJOURNMENT

Councilor Bell moved, seconded by Councilor Stearns, to adjourn the meeting. The motion passed unanimously 6:0

Mayor Smith adjourned the meeting at 9:04 p.m.

APPROVED by the Mayor and Council of the City of Coburg this 12th day of June, 2018.





Mayor, Ray Smith

ATTEST:



Sammy L. Egbert, City Recorder