



Coburg Planning Commission
Regular Session
May 16, 2018 – 7 P.M.
Coburg City Hall
91136 North Willamette St.

COMMISSIONERS PRESENT: John Marshall, Vice Chair; James Bell, William Wood, Lorrie Zeller, Commissioners

COMMISSIONERS ABSENT: Judith Behney, Jonathan Derby

STAFF PRESENT: Jeff Kernen, City Planner

OTHERS PRESENT: Paul Thompson, Coburg Planning Commission applicant

RECORDED BY: Rodney Cimburke, LCOG

1. CALL TO ORDER:

Vice Chair Marshall called the meeting of the Coburg Planning Commission (CPC) to order at 7:02 p.m.

2. ROLL CALL FOR QUORUM:

Mr. Kernen called the roll and stated a quorum was not present.

7. CITY UPDATES:

• **City Administration Report**

Mr. Kernen offered the CPC a monthly City Administration report.

Commissioner Marshall wondered about ODOT's denial of Coburg's request for use of land donation for Phase III of the Coburg Loop Path.

Mr. Kernen explained that, according to ODOT, the City did not fill out the proper paperwork in time, so there was no donation credit given.

Mr. Marshall asked what that cost the City.

Mr. Kernen said the City's match was 10.27%, which, in this case, translated to roughly \$72,000.

3. AGENDA REVIEW

There were no changes or additions to the agenda.

5. PUBLIC TESTIMONY

There was no public testimony.

Commissioner Zeller entered the meeting at 7:09 p.m.

6. COMMISSION BUSINESS | PLANNING COMMISSION VACANCY

Commissioner Marshall asked Mr. Thompson if he had lived in Coburg over five years.

Mr. Thompson said that he had.

Commissioner Marshall asked Mr. Thompson if he found anything happening in Coburg in the last five years disagreeable.

Mr. Thompson replied he could not think of anything off the top of his head. He did say he has seen a lot of improvement in the last couple of years with citizen involvement in municipal government.

Commissioner Wood moved, seconded by Commissioner Bell, to recommend Coburg City Council appoint Paul Thompson to Position 5 of the Coburg Planning Commission. The motion passed unanimously 4:0.

4. APPROVAL OF MINUTES - March 21, 2018

Commissioner Zeller moved, seconded by Commissioner Wood, to approve the minutes from the March 21 Coburg Planning Commission meeting. The motion passed unanimously 4:0

7. CITY UPDATES

- **Development Code Adoption Update**

Mr. Kernen offered the CPC an update on the Development Code adoption. He said the Mayor had already been given the power by Council to appoint members to a new municipal committee specific to the Highway/Commercial District during the Code updates.

Commissioner Zeller wondered if the updates would be done in phases.

Mr. Kernen said that was correct.

Commissioner Marshall asked if there had been any issues with the new Hayden Homes development.

Mr. Kernen said no. He mentioned that they were submitting permits at a very high frequency.

Commissioner Zeller wondered how much the homes in the new development would be.

Mr. Kernen said to his knowledge, the homes are going for approximately \$350,000. He added that all homes/lots that were currently for sale have been sold.

Commissioner Zeller asked about the position of City Administrator.

Mr. Kernen said that, for the time being, Anne Heath is performing double-duty as Finance Director and City Administrator.

Commissioner Wood offered those present research that he had been doing on local bee ordinances, including Oregon House Bill 2653 (2015), relating to the locations of apiaries.

Commissioner Bell said that he had been working on emergency preparedness measures for the City of Coburg; he wondered if he should continue working on the project.

Mr. Kernen said he saw no reason why not. He said he would get in touch with either Chief Larson or Brian Harmon from Coburg Public Works about an emergency plan.

Commissioner Marshall asked about the water situation in Coburg.

Mr. Kernen said one of the top priorities of Coburg's Water Master Plan, was to identify and drill a new test well, and eventually, a new source well.

8. ADJOURNMENT

Commissioner Marshall adjourned the meeting at 7:53 p.m.

ACCEPTANCE

APPROVED by the Planning Commission of the City of Coburg this 10th day of October, 2018.


Jonathan Derby, Planning Commission Chair

ATTEST:


Sammy L. Egbert, City Recorder